

**MINUTES OF BURTON-BY-LINCOLN COUNCIL MEETING HELD ON TUESDAY 7th May 2019 at
BURTON ESTATE CLUB AT 7.00 PM**

Present: Cllr North, Cllr Coupland, Cllr Vine, Cllr Hyde, Cllr Richards

In attendance:

Mrs C Emerson Clerk

Joan Osterfield

PUBLIC QUESTION TIME None

Cllr North welcomed Cllr Richards and Cllr Hyde to the meeting and success in the future on the Council . She also thanked Cllr Bell, Cllr Platt and Cllr Hepburn for all their support and wished them well.

25/19 ELECTION OF CHAIRMAN

The meeting was opened by request for nominations for the post of Chairman. Cllr Copeland proposed Cllr North which was seconded by Cllr Vine **Resolved** All in favour and Cllr North signed the Acceptance of Office.

26/19 ELECTION OF VICE CHAIRMAN

The meeting considered nominations for vice chairman. Cllr Marriott was proposed by Cllr North and seconded by Cllr Vine. **Resolved**. All in favour and Cllr Marriott to sign the Acceptance of Office.

27/19 APOLOGIES FOR ABSENCE WERE RECEIVED FROM

Apologies had been received from Cllr Marriott, Cllr Russon, Cllr Brockway and Cllr Cotton

28/19 DECLARATIONS OF INTEREST IN ACCORDANCE WITH LOCALISM ACT 2011 AND ANY DISPENSATIONS THAT MAY ARISE

Non Pecuniary Interests: Cllr, Vine, Cllr North, Cllr Richards, Cllr Hyde and Cllr Copeland as members of the Burton Estate Club. Cllrs Vine, Cllr Marriott, as member and of the Burton Waters Residents Association and Secretary of Burton Waters Resident Group. Cllr Marriott, Cllr Richards and Cllr North as subscribers to the Burton Church Lottery Fund. Cllrs Marriott as shareholders in the Burton Waters Leaseholders Company.; Cllr North is Treasurer for Burton VCC and a member of Burton VCC lottery committee, Company secretary for the community intelligence group, Cllr North Treasurer to Sprinline PCC.

29/19 MINUTES OF PREVIOUS MEETING OF TUESDAY 5th March 2019

It was proposed by Cllr North and seconded by Cllr Vine to accept the minutes of the last meeting.

It was **resolved** to accept the minutes as a true copy of the meeting .All in favour

30/19 REPORT FROM DISTRICT COUNCILLORS, COUNTY COUNCILLORS

None

Crime Report

Cllr North presented the crime report there was a reference theft at Burton Waters

31/19 CLERKS REPORT INCLUDING MATTERS ARISING

The Clerk reported;-

- a) The path had been cut between the village and Lincoln
- b) Cllr Brockway had written to Highways over speeds on Middle Street with a view to their reduction.

FINANCE

32/19 To Agree Final Accounts for 2018/2019

The clerk had circulated the final accounts prepared by the external auditor. This showed that at the end of the financial year there was £17,816.63 in the account. The note from the auditor was the amount of surplus and that should be born in mind when budgeting next year. The accounts were proposed by Cllr Copeland and seconded by Cllr Richards. **Resolved** All in Favour.

33/19 To Accept and Sign the Annual Audit Annual Governance Statement and Accounting Statements for 2017/2018

The clerk presented to the meeting the Annual Audit as prepared by the external auditor in the revised format. The responses were completed . It was proposed by Cllr North and seconded by Cllr Richards that it should be accepted. **Resolved** . All in favour

34 /19 TO ACCEPT PAYMENTS MADE SINCE THE LAST MEETING 5th March 2019

Financial Payments

Date	Details	Amount £
01/01/19	Clerk Salary	175.08
01/01/19	HMRC	43.80
24.04.19	Stationary	14.99
24/04/18	Clerk Salary	200.04
24/04/18	HMRC	43.80
24/04/19	Printer	159.99
Receipt	WLDC Precept	5,372.00
Balance as at 08.05.18		15,987.37

Proposed by Cllr North and Seconded by Cllr Hyde to accept the information presented it was **Resolved** to accept, All in favour

Proposed by Cllr Copeland and Seconded by Cllr Richards for the Chair to sign the financial record presented it was **Resolved** to accept, All in favour

Governance

35/19

Review of Financial Regulations Standing Orders and Code of Conduct

The clerk had circulated the Financial Regulations, Standing Orders and Code of Conduct. They were as previously adopted in May 2018. They were proposed by Cllr Vine and seconded by Cllr North. **Resolved**. All in favour

36/19 To Review The Council's Risk Register

The Clerk presented the Risk Register for 2019/2020. It was proposed by Cllr North and seconded by Cllr Richards. **Resolved** All in favour

37/19 To Review the Council's Asset Register

The clerk presented the Council's Asset Register for 2018/2019. It was proposed by Cllr North and seconded by Cllr Richards to accept the register **Resolved**. All in favour.

38/19 To Appoint the Auditor for 2018/2019

It was proposed to appoint the same auditor for the next year by Cllr North and seconded by Cllr Hyde. **Resolved** All in favour

39/ 19 Insurance.

It was Proposed by Cllr North and seconded by Cllr Hyde the clerk should go with the best value insurance quote when they were received. Resolved All in favour

40/19 Planning Matters

139024 Highways and the PC had responded. Decision awaited

139055 No objection, Decision awaited

138616 A response had been sent in. Decision awaited. Cllr North to attend the Broxholme Meeting.

138943 This application was pending

41/19 Highways

The clerk reported that the decision was to go with Unipart for the speed signs but the post was awaited before the order could be placed.

It was agreed to approach Cllr Brockway to see if she could raise the pot holes on Fen lane and get them repaired.

42/19 Membership Renewal CPRE

It was proposed by Cllr Vine and seconded by Cllr North that there should be no renewal f CPRE. **Resolved**. All in favour

Meeting ended at 7.40pm Next Meeting Tuesday 9th July 2019 at Burton Estate Club 7.00pm

Please be advised that these are notes of the meeting taken by the Clerk and cannot in any way be regarded as the official minutes of Council proceedings until they are approved and signed at the next meeting.